

## BOARD OF EDUCATION MEETING MINUTES

Meeting Date: August 10, 2009

### **1. Opening Prayer**

Martha Bischoff opened the meeting with prayer.

### **2. Roll Call**

Present: Eric Asselin, Martha Bischoff, Jessica Cook, Brad Everest, Joe Soto, Lisa Altamira, Kevin McDowell, Mike VandenElzen, Ann Hubbard

Absent:

### **3. Approval of Agenda**

Jessica motioned to approve the agenda with a change” Marketing committee name change to Enrollment Committee”. Eric seconded. The agenda was unanimously approved with change.

### **4. Approval of Minutes**

Eric motions to approve minutes. Kevin seconded. The minutes were unanimously approved as stands.

### **5. Other Matters:**

- Request that all board members to review the Bylaws for the next meeting

### **6. Written Communication**

### **7. Audience Participation**

### **8. Principal’s Report**

No Report

### **9. Unfinished Business**

#### **Exit Interview**

- Exit interview questions are
  - What is your number one reason for leaving?
  - Where are your children going to?
  - Do you have any suggestions or insights for improving our school?
- Names of the exiting families are to be split up between board members and interviews are to be completed by next board meeting, Sept. 14<sup>th</sup>.

#### **Family / School Volunteer Service Program**

- Re implement the service program with PreK to have min. 5 hours and all other grades to have a min. 15hours
- Follow up letter to be sent out by Deb Rios and Martha

## **10. Committee Reports**

### A) Education/Multicultural

No Report

### B) Executive

No Report

### C) Finance

- Eric shared budget numbers that we will hit plan for the 2008/2009 year. He also shared that there will be a budget deficit of \$100K for the 2009/2010 school year.
- There is \$19K in outstanding Tuition for 2008/2009 school year

### D) Development

- Corpus Christi Friends Campaign – Campaign brought in \$40,780. The team will review the list of uses for the funding and make recommendations.

### E) Enrollment Committee

- Change committee name to enrollment committee.

### F) Membership and Personnel

- First reading of the Principal's Job Description. Changes were requested for next committee meeting

## **11. Home & School and Boosters Updates**

- Home and School – To take over the walk-a-thon. The event is scheduled for Oct 18th.
- Boosters –Joe Rios will be leaving the A.D. position and will need to be replaced. Brad to contact Bob Wolfe about AD position needs.

## **12. New Business**

- Children Internet Protection Act (CIPA) Compliance
  - Kevin - Motion to update the CIPA compliance with Facebook, Myspace and Twitter. Jessica seconded. CIPA policy will be updated.
- Strategic Planning Goals
  - Meeting set for 6:30 August 12th 2009

## **13. Closing prayer**

Brad Everest led the BoE in closing prayer.

**Next meeting: Sept 14, 2009 CCCS library 6:30-9:00pm.**