

BOARD OF EDUCATION MEETING MINUTES

Meeting Date: March 8th, 2010

1. Opening Prayer

Kevin McDowell opened the meeting with prayer.

2. Roll Call

Present: Eric Asselin, Jessica Cook, Brad Everest, Lisa Altamira, Kevin McDowell, Joe Soto

Absent: Ann Hubbard, Jo Jones, Mike VandenElzen, Martha Bischoff

3. Approval of Agenda

Kevin motioned to approve the agenda. Joe seconded. The agenda was unanimously approved.

4. Approval of Minutes

Kevin motioned to approve minutes with changes. Eric seconded. The minutes were unanimously approved with changes.

5. Other Matters:

- None

6. Written Communication

- None

7. Audience Participation

- None

8. Principal's Report

- No report

9. Unfinished Business

- Principal's Review – Meeting scheduled for Thursday 3/12 from 5-6
- Board of Education upcoming vacancies needs further review.
- Tulip Time Parade
 - Received confirmation that the Corpus Christi float will be in all three parades
 - A signup will be sent out for help with setup and take down

10. Committee Reports

A) Education/Multicultural

- 1st Focus Night Feed Back - Jessica provided a preliminary response to the questions and comments from the Focus Night. Board to review.

- Technology Plan
 - Reviewed the 2009-2010 technology plan – There were 7 completed / in process. One item that will need attention and scheduled for end of the year and into the next year.
- Next steps Technology Plan
 - Benchmark systems out there today – Professional Development day March 19th
 - Look for input or help from Universities in the area. Hope and Aquinas
 - Review 2011 technology plan for gaps and needs
 - Update the Plan for technology gap for the school: smart board, projectors, Interactive quiz, lap tops and tech support. Long term and short term proposal in process.
 - Short term needs – 2-3 projectors – Jo to review with development and Home / School.

B) Executive

- No report

C) Finance

- Trip update. Theresa Asselin, Nancy Shrode, and Carol Quinn have agreed to take TRIP over from Carol Schoenborn starting in April. Each will have a separate role/responsibility. Details will be presented to the Finance Committee in April.
- February Month End Statements. Notes:
 - Balance sheet: Moved allocated monies from Friends Campaign to the Income statement this month. \$6850 in unallocated funds.
 - Expenses: We are on track or below our anticipated spend rate in all categories.
- Next Year's Budget proposal. Both parishes have accepted our proposal for next year's budget based on 132 students.

D) Development

- Bowling Night. We are planning a bowling night in the fall of the next year. It will be a fun social fundraiser for the families. Joe Soto and Kristin Padula will chair the event.
- Update to Friends' Campaign Donors. The committee reviewed and approved the following Friend's Campaign request:
 - Kindergarten "Centers" Curriculum \$1,156
 - New Shakespeare Books. \$300
 - Digital Playback Recorder for Dyslexic Students. \$364
 - Science Room Ventilation. \$300
- Activity Fee. Jo and the Finance Committee are developing a cost for an activity fee per student to cover field trips, special events, and school supplies.

E) Enrollment Committee – Committee notes submitted but not discussed.

- There is a request to have a Spanish Speaking focus night.
- We are inviting Eagle Crest to use our daycare.
- Questions are being formulated for a parent's satisfaction survey.

F) Membership and Personnel

- No report

11. Home & School and Boosters Updates

- Home and School
 - Glamour and Glitz – 10th anniversary – In need of materials for the baskets
- Boosters
 - The boosters had basketballs and soccer balls donated.
 - The soccer nets will be taken inside to limit people wrecking them.

12. New Business

- Need for a plan and person to complete the annual book.

13. Closing prayer

Lisa Altamira led the BoE in closing prayer.

Next meeting: April 12th, 2010 CCCS library 5:00pm -7:30pm.