

BOARD OF EDUCATION MEETING MINUTES

Meeting Date: April 13, 2010

1. Opening Prayer

Jo Jones opened the meeting with prayer.

2. Roll Call

Present: Eric Asselin, Martha Bischoff, Jessica Cook, Brad Everest, Lisa Altamira, Kevin McDowell, Jo Jones, Mike VandenElzen, Joe Soto, Ann Hubbard

Absent: None

3. Approval of Agenda

Jessica motioned to approve the agenda. Lisa seconded. The agenda was unanimously approved.

4. Approval of Minutes

Lisa motioned to approve minutes. Jessica seconded. The minutes were unanimously approved.

5. Other Matters:

- None

6. Written Communication

- None

7. Audience Participation

- None

8. Principal's Report

- There are 112 registered students to date with 21 more expected and 10 potentials for the Pastoral scholarship totaling possible 143 students.
- Grades one through five will begin swimming classes at Holland Aquatic Center.
- Middle School students participated in a Day of Service and Lent retreat.
- 4th & 5th grade parents are invited to attend a parent coffee on April 20th. Grades 4 & 5 will have an opportunity to explore the secrets to a successful transition.
- Girls on the run are busy working towards their fitness and lifestyles goals.
- Mrs. Koster's classes are having Law Day on May 3rd at the Gerald R. Ford Federal Building. The Honorable Joseph G. Scottville of the U.S. District court is presiding. On May 5th the Honorable Edward Post will be presiding at the Ottawa County Courthouse.
- On May 4th half the middle school will be attending Calling All Colors conference. The students are currently completing a cross representation for diversity in our school.
- On March 19th the faculty attending a technology professional development day at St. Stephens in the morning and a catechesis session in the afternoon.
- Several staff attended professional development during the past month on Bullying, Assessment training, RTI, Zoo Phonics, Identifying Early Childhood Environment,

Working with Difficult and Disruptive Students, and Center Based Learning Environments.

9. Unfinished Business

- Pending BOE Vacancies – Members that will need to be replaced at the end of the school year are Joe Soto, Anne Hubbard and Martha Bischoff.
- Principals Review – The executive board reviewed the principals evaluation input form. The form will be sent out for input this week. In process of setting next year's goals for Jo Jones.
- Tulip Time Parade – We are set for three parades. A work sign up will go out next week.
- Strategic Plan Progress Review – Due August 17th.

10. Committee Reports

A) Education/Multicultural

- Technology professional development – See Principal report.
- Benchmarking of West Ottawa schools to take place.
- Multicultural – See Principal report

C) Finance

- Exceeding the goal for the Nurturing the Spirit of the child.

D) Development

- Bowling Night - A fun social fundraising event for our families will be in the fall.
- Friends' Campaign Use of Funds. Thank you and invitation letters will be sent out. The scheduled date is June 3rd.
- Activity Fee – The Committee has made a recommendation of an activity fee to the finance committee where the finance and front office will continue with the fee proposal.

E) Enrollment Committee – Committee notes submitted but not discussed.

- Ken Koster volunteered to present school information to the top ten realtors in the area
- A new bulletin cover at OLL with the Corpus Christi information is being used. St. Francis to follow in two weeks.
- New Corpus Christi clothing apparel will be going on sale.

F) Membership and Personnel

- No report

11. Home & School and Boosters Updates

- Home and School
 - New Families – For next school year, coffee or luncheon for new families once a semester has been proposed.
 - Box Top Drive will pay for copy paper for the year, families will not be asked to bring in paper.
 - Cabinet for music room is on order.

- New officers- Holly Bouwens was elected as President, Laura Arcuri as Vice President, and Alysia Appel as Secretary.
- Possible additional tire swing for the play ground– Cost for existing tire swing was \$2,000 in 2006.
- Boosters
 - Sign up for sports is being sent out.
 - May 21th will be the Sport's Banquet 7:30-9pm.
 - The boosters will have the Tulip Time Parking lot fundraising event.
 - A proposal for a storage unit in the gym has been submitted for approval.

12. New Business

- No report

13. Closing prayer

Joe Soto led the BoE in closing prayer.

Next meeting: May 10th, 2010 CCCS library 5:00pm -7:30pm.