

BOARD OF EDUCATION MEETING MINUTES

Meeting Date: January 11, 2010

1. Opening Prayer

Ann Hubbard opened the meeting with prayer.

2. Roll Call

Present: Eric Asselin, Martha Bischoff, Jessica Cook, Brad Everest, Lisa Altamira, Kevin McDowell, Ann Hubbard, Jo Jones, Mike VandenElzen, Joe Soto

Absent:

Guest: Amy Supple and Allison Camps

3. Approval of Agenda

Motion was made to change the agenda's speaker order.

Eric motioned to approve the agenda with change. Lisa seconded. The agenda was unanimously approved with change.

4. Approval of Minutes

Motion was made to change the minutes, 2009 to 2010.

Kevin motioned to approve minutes with change. Eric seconded. The minutes were unanimously approved with change.

5. Other Matters:

- Teri Coffin
 - Discussion of the Kindergarten program. Edline use by the parents is high. Monthly homework is on the calendar that is printable at home for redo and additional work.
 - Two full days each week make it feel that the kids are ready for first grade. Fieldtrips are scheduled.
- Allison Camps and Amy Supple-
 - Discussion on the IOWA test results and how Corpus Christi results are compared to other diocese schools. Corpus Christi scored high in most areas.
 - She reviewed the tests with the teachers to determine what is working well and provided input on areas to improve.
 - She will lead the discussion at the Focus night on Feb 24th.

6. Written Communication

- None

7. Audience Participation

- None

8. Principal's Report

- We began the New Year with a visit from Father Charlie Hall. He spent the first two days back to school visiting all of our classrooms.
- First Semester ends on Friday, January 15.

- Monday January 18 is a professional development day for all staff in the Diocese. There is no school. Our faculty will gather along with the rest of the dioceses in Grade level teams to work on assessments.
- Catholic Schools Week is approaching. Activities are being planned at the school. In addition, our school will send the Leadership Council and representatives from each grade to the Cathedral on February 2 @ 11am for a special CSW Liturgy with the Bishop. The Talent Show will be during that week (Feb.4). Weekend liturgies and displays are January 30 & January 31 at OLL and at SFD on February 6 & 7.
- The Middle School Geography Bee will take place January 14 @ 8:45 in the gym.
- The School Spelling Bee is scheduled for January 21 at 1:00 p.m.
- Middle School students passed out the Corpus Christi Chronicle at the parishes on December 12 and 13.
- Students (1st-5th) will participate in the Holland Aquatic Instructional Swim Program the weeks of 4/26-5/11.
- Iowa Test scores go home via US Mail on January 15.
- Wednesday, January 27 all preschool parents have been invited to attend mass and stay on for an informational coffee afterwards. Thursday January 28 from 5:00 PM – 7:00 PM we will have a Preschool through Eighth Grade Open House for prospective families. We are finalizing our preparations.

9. Unfinished Business

- Principal's Review – In process. Determining the input process.
- Catholic Schools Week – BOE and Parish involvement being requested.
- Board of Education upcoming vacancies are being reviewed by Jessica and Martha.
- Tulip Time Parade – Mike VandenElzen is determining the process to enter the Corpus Christi float.
- Texas Holdem is on for Feb 6th at OLL.

10. Committee Reports

A) Education/Multicultural

- 1st Focus Night : (Intro for Catholic Schools Week)
- Jan 24th 6:00 Doors Open 6:30 – 8:00
- Topics 20 minutes each
 - Opening – Jo Jones - Catholic Education Statistics
 - Curriculum Crafter technology , possible on line – Liz Peters
 - Edline technology , possible on line – Amy Supple
 - Iowa and ACT Scores –Allison Camp
- Multicultural- Calling all Colors is progressing
- Technology - Need to review and update current technology plan
 - Reviewed Holland Christian
 - Reviewed EUP ISD – LSSU
 - Ed Committee will take this on as the next project after focus night

B) Executive

- No report

C) Finance

- Trip update. We have identified individuals to work TRIP starting next April. More to follow in the coming months.
- December Month End Statements. Balance sheet: We cashed out our \$41K CD to use for this year's budget per plan. Fundraising: We have collected \$31K to meet our NTSC goal of \$60K.
- Expenses: We are 50% of the way through our fiscal year and are on track to spend as predicted.
- Next Year's Budget proposal. We are investigating different pricing options for next year's budget proposal to the parishes. We will have a tiered proposal depending on the number of children enrolled next year.
- Jan 26 – 7:30PM – presentation to the parish finance councils
- \$7400 was collected from the OLL summer Carnival

D) Development

- Friends' Campaign Fundraiser Date. The date of Thursday June 3rd has been selected for the event. Fr. Charlie Hall, Fr. Charlie Brown, Bishop Hurley, and Monsignor Duncan will be able to attend. Fr. Steve Dudek unfortunately will not be able to attend.
- Friends' Campaign Use of Funds. The committee will be discussing how funds from the campaign will be used this year. This discussion will involve the members of the finance committee as well as input from our teachers.
- Update to Friends' Campaign Donors. The committee will be sending out updates to our donors showing how their funds have been used at the school this year.
- Fundraiser and Field Trip Review. The committee would like to review the effectiveness of all the various fundraisers at the school. We are concerned that we are overwhelming our families with so many different fundraisers. Perhaps an activity fee should be used in lieu of some of the fundraisers. We would also like to look at a onetime field trip fee per student rather than charging a family a couple of dollars for every field trip.

E) Enrollment Committee

- Jim Gormley (OLL) and Marilyn Torberg (St. Francis) attended the meeting to let us know what they do at the parish level to present information to new families as they register. Each parish is requesting information packets, in English and Spanish, in order to reach out to the whole community. Sarah Butch will be approached to see if she will help translate materials.
- It was suggested that this "outreach" be done before the Open House scheduled for January 28th. The plan would be to have Corpus Christi staff available the morning of January 24th, at the St. Francis Masses. Karla volunteered to be available for translations if necessary.
- Susan Griffith will send out \$100 vouchers to the parents of newly baptized children.
- Karen Bush made passports for the preschool students, which included a picture of the student, asking them to attend a Kindergarten Open House.
- The Holland Sentinel ran two articles over the holidays re: our 3rd grade class making blankets for kids who were in Holland Hospital during the Christmas season.

- Corpus Christi had an ad in a Holland Sentinel specialty magazine. Called Keeping Kids Safe, our school information was listed under “A Safe Environment for Kids.”

F) Membership and Personnel

- No report

11. Home & School and Boosters Updates

- Home and School
Requesting input on how to spend funds for technology.
- Boosters
Two boys basketball home games on Feb 6th and 16th
Gringo’s Grill fundraiser went well

12. New Business

- No report

13. Closing prayer

Brad Everest led the BoE in closing prayer.

Next meeting: Feb 9th, 2010 CCCS library 5:00pm -7:30pm.