

## BOARD OF EDUCATION MEETING MINUTES

Meeting Date: December 14, 2009

### **1. Opening Prayer**

Martha Bischoff opened the meeting with prayer.

### **2. Roll Call**

Present: Eric Asselin, Martha Bischoff, Jessica Cook, Brad Everest, Lisa Altamira, Kevin McDowell, Ann Hubbard, Jo Jones, Mike VandenElzen

Absent: Joe Soto

### **3. Approval of Agenda**

Eric motioned to approve the agenda. Jessica seconded. The agenda was unanimously approved.

### **4. Approval of Minutes**

Eric motions to approve minutes with changes. Jessica seconded. The minutes were unanimously approved with change.

### **5. Other Matters:**

- None

### **6. Written Communication**

- None

### **7. Audience Participation**

- None

### **8. Principal's Report**

- Day of Sharing was a success. Students spent a good portion of the day in cross age groups. Corpus Christi is fostering a sense of family within our community as well as encouraging our middle school students in the roles as leaders.
- Calling All Colors currently involves half of the middles school students in highlighting and respecting diversity within our school. They are currently working on a timeline for designing and building a cross representing our school.
- 7<sup>th</sup> and 8<sup>th</sup> graders visited both West Catholic and Catholic Central. Both visits were positive, although our students needed encouragement to see the value of visiting a Catholic High School when they have chosen a public high school. A number of students are now considering the possibility of a Catholic High School and better understand the difference. Jo met with Christine O'Driscoll who came out to personally hand out the high school placement test forms and let our students know how important they are to our high school.
- Our Advent stewardship centers on replenishing the depleted food banks at both St. Francis and Our Lady of the Lakes. We are also supporting the boy scouts with Toys for Tots. The marines will be stopping by our concert to accept our donations.
- Our Christmas Program for K-8 is Dec 15th at 7 p.m. The preschool is hosting parents on December 18<sup>th</sup> at their last music class for an informal sing along.

- The IOWA test results have been reviewed. Allison Camp will return on January 11 to work with our results. She is also invited to meet briefly with the board that evening to discuss how our results can benefit the school.
- Classrooms have been visited several times each week. All teachers have had individual meetings to review their goals for the year. Each teacher is expected to show evidence of progress by the year's end.
- All faculty will be attending professional development on assessments on January 18<sup>th</sup>. Amy Supple has begun implementing a new reading program to systematically improve at risk students. This was made possible by the money raised at last spring's Friends of Corpus Christi fundraiser.
- We are currently planning our open house schedule for early 2010. Kindergarten will be in a round up format. Preschool will have several informal coffee/visiting mornings.
- Two new families are intending to enroll. One has twins in Grade 2 (boy and girl) and another has a Grade 3 boy who wishes to enroll.

## 9. Unfinished Business

- Parade of Lights – Went very well.
- Texas Hold'em – Went well making approx. \$1500. Next events will be Feb 6<sup>th</sup> and May 29<sup>th</sup>.

## 10. Committee Reports

### A) Education/Multicultural

- 1<sup>st</sup> Focus Night : ( Intro for Catholic Schools Week)
  - Jan 24<sup>th</sup> 6:00 Doors Open 6:30 – 8:00
    - Daycare – Craft, Movie
    - Three groups by grade 1-3,4-5,6-8
    - Pre and K to be at the opening then a review of learning styles given by Jo Jones
  - Topics 20 minutes each
    - Opening - Catholic Education Statistics by Jo Jones
    - Curriculum Crafters technology by Liz Peters, Jessica and Kevin
    - Edline technology by Amy, Mike and Lisa
    - Iowa and ACT Scores by Allison Camp, Martha and Eric
- Multicultural events – Covered earlier in meeting minutes

### B) Executive

- No report

### C) Finance

- Trip update – The team met with Carol Schoenborn to discuss proposals on how to modify the TRIP program payment structure. The team will bring proposals to the BOE in the next few months.
- November Month End Statements
  - Balance sheet: The Designated Funds for Friends used \$4840.89 in funds for the wetlands project. Balance remaining is \$28,168.73. AR Tuition 08-09 was reduced to \$10,263.61 as payments are coming in.

- Administration Account: We received the October OLL tuition subsidy in November.
  - Development and Marketing Account: We received a \$2321.36 donation to cover marketing expenses.
  - Fundraising: We have received \$925.70 from the annual appeal.
- 2010 -2011 Budget proposal. There is an initial draft for next year's school budget completed. A review with the board and parishes will be scheduled.

#### D) Development

- Friends' Campaign Fundraiser Date. Proposed date is the first week of June – Tuesday June 1; Wednesday June 2; or Thursday June 3.
- Alumni Database. Karen created a Facebook group for the school. Web address is <http://www.facebook.com/home.php?#/group.php?gid=188105507689>. Karen is also looking at allowing alumni to register with the school through the school web site and through the church bulletins.
- Day of Sharing Reception. We extended an invitation to our benefactors to join us at the school mass followed by a brief reception.
- The Grand Rapids Press-Lakeshore ran an article on November 29 regarding the new observation deck here at Corpus Christi. The writer covered several angles in his story, including the Eagle Scout project portion, the uses of the structure, and the reaction from students and faculty. We plan to utilize this deck for another story late next spring when the culmination of several Science projects and studies come together in a school Science Day.
- New Development Committee Member. Kristin Padula will be joining the Development Committee.
- Fundraising Calendar. The revised fundraising calendar will be sent out in the next week or two.

#### E) Enrollment Committee

- The Junior High students will distribute copies of the Corpus Christi Chronicle after Masses, at each parish before Christmas.
- Our Junior High Youth Group will be singing Christmas Carols to interested pre-school families.
- We will request permission to place an ad in each Parish Bulletin, promoting the programs our Parish School has to offer.
- Literature pertaining to the Child Care Program will be changed to Early Learning Center.
- New Family/Parishioner information packets will be placed at both parishes.
- Pre-School and Early Learning Center information will be available in the Childcare room at OLL.
- "Coffee with the Principal" gatherings have gone well. Jo will schedule one again in January.
- The team is looking into a Corpus Christi voucher program to be given to baptized children of OLL and St. Francis.

F) Membership and Personnel

- No report

**11. Home & School and Boosters Updates**

- Home and School
  - Glamour and Giltz – 10<sup>th</sup> anniversary and Spring Fling – On target. The signup sheet is being completed. A dress code of business casual.
  - The Home and School Association is hosting their annual teacher luncheon on December 16. Parents will be supervising the students through lunch and recess between 11:30-1:15.
- Boosters
  - Fundraiser will be held at Gringo's Grill Sunday, January 10, 2010. Joe Murray, an OLL parishioner and owner of Gringo's Grill, has graciously partnered with Corpus Christi Catholic School's Boosters to help raise funds for the athletic department. 50% of the proceeds from that day's sales will go towards athletic equipment for the all sports teams at Corpus Christi.
  - 7<sup>th</sup> / 8<sup>th</sup> grade girls basketball is teaming up with SJV

**12. New Business**

- No report

**13. Closing prayer**

Mike VandenElzen led the BoE in closing prayer.

**Next meeting: Jan 11th, 2010 CCCS library 5:00pm -7:30pm.**