

Home and School Association
Meeting Minutes
August 31, 2009

Present: Pam O'Brien, Michelle Jensen, Joanne Jones, Karyn Rice, Holly Bouwens, Rebekah Brown, Carmelita LaPorte, Alaina Hale, Alysia Appel, Lora Lee and Charles Murray, Theresa Asselin, Jill Worthington, Carol Quinn

Call to Order: Pam O'Brien called the meeting to order at 6:30 pm at the Corpus Christi Center, and Michelle Jensen led all present in an opening prayer.

Secretary's Report: Minutes of the June 1, 2009 meeting were distributed to all members present. There was a motion to approve the minutes, which was seconded and the motion passed. No correspondence was received since the previous meeting.

Treasurer's Report:

- ✓ The Profit and Loss Budget vs. Actual Report for July 2008 through June 2009 and the Balance Sheet as of June 30, 2009 were distributed to all members present to close out last fiscal year. The budget remaining of \$1,781.14 for the fiscal year was moved into the wish list accrual. Edline expenses and social studies textbooks were paid from related accruals.
- ✓ The Profit and Loss Budget vs. Actual Report for July 2009 through August 2009 and the Balance Sheet as of August 31, 2009 were distributed to all members present. Walk-A-Thon income from corporate sponsorships is currently at \$1,300.
- ✓ There was a motion to approve the financial reports as written. The motion was seconded and passed.

Principal's Report:

- ✓ The faculty have been at Curriculum Crafters training for 2 days, and also attended diocesan kickoff.
- ✓ Megan Koster is in the hospital and will not return to school until the second week of September.
- ✓ The building is ready for school to start on Wednesday, September 2. Open house for parents that same evening. Home & School can have table for Walk-A-Thon set up at Open House.

Board of Education (BoE) Report:

- ✓ BoE is working on revising current year budget.

Committee Reports:

- ✓ Room Parents: Sign-up for room parents will be in each classroom during September 2 Open House.
- ✓ Volunteers: No report. Chair needed.
- ✓ Other Fundraisers (Book Fair): No report.
- ✓ Field Day: No report.
- ✓ Special Events (Teachers' Christmas Luncheon, Admin. Assistant's Day, First Comm/Reconcil. Gifts, Tulip Time snack): Chair requested 2nd grade room parent to purchase First Comm/Reconcil Gifts.
- ✓ New Families: Chair requested better definition of the role of this committee and appropriate timeline to follow in working with new families in conjunction with office. Chair to meet with Mrs. Jones for further discussion.
- ✓ Fall Fundraising: Walk-A-Thon coming up on October 18. Announcement will be in church bulletins. Packets going home with students on September 9 (one pledge form per family). Long course, short course, and soccer field course will be offered this year. Event to encourage fellowship and exercise. T-shirts for the students are a small expense, but are used to encourage corporate sponsorships which raises additional funds.
- ✓ Spring Fling: Co-chair needed.

Old Business:

- ✓ None.

New Business:

- ✓ Review of H&S Bylaws and Constitution. Pam O'Brien mentioned these documents will be up for renewal by January 2010, and will be discussed at future meetings. They are available on the school website for review.

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- ✓ Various comments were raised on volunteer hours, which services are considered, time allotment for each type of service, and overall program. Mrs. Jones will examine policy and report back at next meeting.
- ✓ Various comments were raised regarding security of student personal items in desks/lockers during non-school use of building.
- ✓ Various comments were raised requesting better integration of preschool into school community.
- ✓ Comment was raised regarding volunteer appreciation.

Announcements: None.

Adjourn: Meeting was adjourned at 7:45 p.m.

Next Meeting Date: October 5, 2009. 6:30 p.m. Prayer: Esmeralda Garza

Submitted by:
Carol Quinn
Secretary, Home and School Association '09-'10