

Home and School Association
Meeting Minutes
January 4, 2010

Present: Pam O'Brien, Michelle Jensen, Joanne Jones, Karyn Rice, Jessica Cook, Holly Bouwens, Carmelita LaPorte, Carol Quinn

Call to Order: Pam O'Brien called the meeting to order at 6:05 pm at the Corpus Christi Center, and Michelle Jensen led all present in an opening prayer.

Secretary's Report: Minutes of the December 7, 2009 meeting were distributed to all members present. There was a motion to approve the minutes, which was seconded and the motion passed. Correspondence was received from the Corpus Christi teachers thanking Home & School for the Christmas luncheon and gift, and from the 3rd grade students for funding of their Holland Hospital blanket service project.

Treasurer's Report:

- ✓ The Profit and Loss Budget vs. Actual Report for July 1, 2009 through January 4, 2010 and the Balance Sheet as of January 4, 2010 were discussed with all members present. Expenses for library support and staff Christmas luncheon/gifts were paid. The need for addressing the Wish List funds was discussed.
- ✓ There was a motion to approve the financial reports as written. The motion was seconded and passed.

Principal's Report:

- ✓ Staff is preparing for teacher's professional development day on January 18, 2010.
- ✓ Teachers are also preparing for Catholic Schools week, January 31st through February 6, 2010. Class representatives will be going to mass one day at the Cathedral.
- ✓ The Talent Show is scheduled for Thursday, February 4, 2010.
- ✓ Father/Daughter dance is scheduled for Friday, February 5, 2010.

Board of Education (BoE) Report:

- ✓ The Educational Focus Night is scheduled for Sunday, January 24, 2010. Child care is available. Grade level group sessions will be available that night. All are encouraged to attend.

Committee Reports:

- ✓ Room Parents: No report.
- ✓ Volunteers: Volunteer chair still needed.
- ✓ Other Fundraisers (Book Fair, etc.): Carol Quinn will check with Suzette Lisowski on dates for spring book fair.
- ✓ Field Day: Date needs to be scheduled.
- ✓ Special Events (Teachers' Christmas Luncheon, Admin. Assistant's Day, First Comm/Reconcil. Gifts, Tulip Time snack): Teachers' Christmas luncheon was wonderful. Thanks to Holly Bouwens for coordinating this event.
- ✓ New Families: A new family has joined the school with a 3rd grader. Room parent will contact them. Carmelita LaPorte would like to have a procedure developed for her committee responsibilities.
- ✓ Fall Fundraising: No report.
- ✓ Spring Fling: Event date is set for Saturday, April 17, 2010. Theme is 10-year anniversary celebration. An email will be going out soon requesting volunteers and sponsorship/donations. Invitations are in process of being made. Cookies will be available after parish masses soon to kick-off the 10-year anniversary celebration.

Old Business:

- ✓ H&S Bylaws and Constitution. A copy of the documents was forwarded for final signatures.

New Business:

- ✓ Wish List Items. Technical accrual was discussed. Joanne Jones will discuss wish list funds at next BoE meeting. Home & School needs to firm up the plan for wish list items.
- ✓ New Officer Nominations. Nominating committee was seated: Pam O'Brien, Michelle Jensen, and Carmelita LaPorte.

Home and School Association
Meeting Minutes
January 4, 2010

- ✓ School Newsletter. Providing regular Home & School communication updates for the school newsletter was discussed.
- ✓ Future Parent Coffee. A suggestion was made to have a parent coffee soon on volunteer opportunities at the school.
- ✓ Youth Fellowship Group. A request for funding was made for the middle school Youth Fellowship group. It was agreed this would be a great program for Home & School to fund.

Announcements: None.

Adjourn: Meeting was adjourned at 7:05 p.m.

Next Meeting Date: February 1, 6:00 p.m. Prayer: Pam O'Brien.

Submitted by:
Carol Quinn
Secretary, Home and School Association '09-'10