

Home and School Association  
Meeting Minutes  
May 4, 2009

Present: Jill Miskelley, Judi Koepnick, Karyn Rice, Jessica Cook, Michelle Jensen, Holly Bouwens, Carol Quinn

Call to Order: Jill Miskelley called the meeting to order at 6:35 pm at the Corpus Christi Center, and Carol Quinn led all present in an opening prayer.

Secretary's Report: Minutes of the March 30, 2009 meeting were distributed to all members present. There was a motion to approve the minutes, which was seconded and the motion passed. Correspondence was received from teachers thanking Home & School for Teacher's Appreciation Week.

Treasurer's Report:

- ✓ The Profit and Loss Budget vs. Actual Report for July 1, 2008 through May 4, 2009 and the Balance Sheet as of May 4, 2009 were distributed to all members present. Spring Fundraiser net income is presently \$10,582.12. There was a motion to approve the financial reports as written. The motion was seconded and passed.

Principal's Report:

- ✓ The month of May and June bring many events to our school and families!
- ✓ We are well aware of the Swine Flu – prevention, signs, and procedures. I did put something in the school bulletin regarding this. Know that our staff works hard to keep a clean and safe environment for our students!
- ✓ A list of upcoming events include:
  - KinderParade – May 7
  - School is in session/Jeans Day – May 8
  - May Crowning – May 13
    - ✓ 8:45 a.m. Mass
  - Athletic Banquet – May 14 (6:30pm)
  - Preschool 1K Run Am and PM – May 15
  - Middle School Production of the Sound of Music – May 20
    - ✓ 7:00 pm in the gym
  - Grandparents/Special Persons Afternoon – May 21
    - ✓ Mass at 1:00 in the gym
  - No School – Staff Religious Retreat @ OLL– May 22
  - No School – Memorial Day – May 25
  - Awards Assembly – May 26
    - ✓ 1:00 p.m. in the Chapel
  - 8<sup>th</sup> Grader Graduation Trip – May 27
  - 8<sup>th</sup> Grade Graduation – May 28
    - ✓ 6:00 pm
  - Jeans Day on Friday May 29
  - Field Day (K-7) – June 2
    - ✓ all day
  - Kindergarten Graduation – June 3
    - ✓ 9:00 am
  - \*\* Last day of school – June 5
    - ✓ Mass @ 10:30 am dismissal follows!
  - School office closes Friday June 12 for the summer.
  - New phone system goes in the building in July!
- ✓ The “Float Committee” is preparing the float for another Tulip Time! We will be in all three parades. Students were chosen lottery style in each class to “win a seat” on the float! Fr. Charlie and I are anxious to ride and wave!
- ✓ Thank you to the Home and School for a wonderful Teacher Appreciation Week of fun and food!
- ✓ I will have updates on the Middle School's Law Day (May 4 @ 10:00 am) and the Spring Band Concert (May 3 @ 4:00 pm) at the meeting.
- ✓ I am attending the Great Lakes Homeland Security Training Conference and Expo on May 6 at the DeVos Center.

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- ✓ We said good bye and God bless to Mrs. Jeri Walsh Allis who left our school for a job at Herrick Public Library. Mrs. Jane Greenman has taken over the librarian duties. We also say “good bye” to our two student teachers: Amy Andrusiak and Tracy Garcia – they have been wonderful!
- ✓ Our teachers will be training on the new parent/teacher Web based information system “Edline” for implementation in the Fall. This will be a huge step forward in communications!
- ✓ Our teachers will also be training on Curriculum Crafters – another web based program to enhance and add resources to the Michigan curriculum standards and our diocesan curriculum.
- ✓ At least two of our teachers will represent our school this summer as the Diocese updates and aligns the Science curriculum with GLCEs.
- ✓ The Staff has decided to hold a “traditional” Open House in September after school starts. We will be scheduling it so that parents can visit classrooms and hear presentations from their children’s teachers. Home & School will need to decide if Ice Cream Social will be held at a different time.
- ✓ Plans are being made for a 2009-2010 Middle School Welcome Picnic/Social in early September. The end of the school year is so busy with events and activities – school, sports, and family obligations that it was decided that it would be a better idea to use this event as a “gathering” and student goal setting event for the new school year. Thus the May 15 picnic originally scheduled has been cancelled – plans are set for an activity following Law Day for all middle school students and there is a Dunes Field Trip/Picnic Event for 6<sup>th</sup> and 7<sup>th</sup> happening June 3.
- ✓ The 2009-2010 School Calendar will be coming out by Mid May.

Board of Education (BoE) Report:

- ✓ Education Committee is working on end of year survey.
- ✓ Enrollment Management Committee is working on float for Tulip Time and annual report.
- ✓ Development Committee is working on May fundraiser.
- ✓ Two to three positions on board will need to be filled next year.

Committee Reports:

- ✓ Room Parents: No report.
- ✓ Special Events (Teachers’ Christmas Luncheon, Admin. Assistant’s Day, First Comm/Reconcl. Gifts, Tulip Time snack): Popsicles will be provided for Tulip Time parade on Thursday. Suggestion was made to better define responsibilities of committees for next year. Carol Quinn will discuss committee binders with Pam O’Brien.
- ✓ Volunteers: Committee chairs have been contacted to check status for next year. Co-chairs needed for Fall Fundraiser, Volunteer Coordinator, and Spring Fling for next year. Judi Koepnick can discuss box top help for next year with Anne Gardner.
- ✓ Fall Fundraising: Corporate sponsorship letters mailed in April – phone calls in process and waiting on results. Mailing list was updated and additional names were added.
- ✓ Other Fundraisers (Book Fair, Pop Cans): No report.
- ✓ Spring Fling: Rose Bays will chair again next year; she would like co-chair and committee. Survey to be sent out soon on this year’s event.
- ✓ Field Day: Scheduled for June 4, 2009 (all day, at school). Rain date will be June 3. Holly Bouwens presented schedule for day and format for teams.
- ✓ Family Social Events: No report.
- ✓ New Families: No report.

Old Business:

- ✓ Vice President position – open.
- ✓ Playground picnic tables/bench – installation scheduled for May 16. Kindergarten dads will assist.

New Business:

- ✓ None.

Announcements: New officers will take office for the June 1, 2009 meeting.

Adjourn: Meeting was adjourned at 7:35 p.m.

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Next Meeting Date: June 1, 2009, 6:30 p.m. Prayer: Pam O'Brien

Submitted by:  
Carol Quinn  
Secretary, Home and School Association '08-'09